



## Town of Ipswich 2014 Adopt-an-Island Program Conditions for Planting and Maintaining Islands

The Adopt-an Island Program was instituted by the Town of Ipswich to beautify the roads in and leading into Ipswich. As such, the Town asks that all participants in the Program agree to plant and maintain their designated island in compliance with the following conditions:

- 1) Island plantings must be completed by May 31<sup>st</sup>, 2014 and must be maintained and watered through December 1<sup>st</sup>, with an option for the holiday season (through February 1<sup>st</sup>).
- 2) A design proposal (including proposal for the holiday season) shall be submitted with the Adopt-an- Island application to the address below for committee review and approval.
- 3) Design of the island must use **only** natural plant material. (shrubs, flowers, etc.) The mulch should only be dark brown.
- 4) The height of plants should not exceed 30 inches, and may not impede visibility for vehicles.
- 5) The sponsor shall be responsible for maintaining the island free of trash and to weed and refresh plant material during the season.
- 6) Signage on the island is optional and shall be limited to one sign paid through a fee payable to the Town. The sign shall read 'Sponsored by' and the name of the sponsor. Production of the sign will be coordinated through the town.

The sign specifications are as follows:

- a) Material: ½ inch PVC material
  - b ) Size: 10 Inches tall, 12 inches long
  - c) Colors: White and black lettering and background (sample at DPW office)
  - d) Posts: 1 inch square aluminum tubing
  - e) Font: 'Ipswich' font
- 7) Planting of islands under the jurisdiction of the Massachusetts Highway Department (MHD) must be approved by the MHD and therefore, require an additional application (available from Ipswich DPW).

The intent of the program is to beautify Ipswich. Please be advised, therefore, that The Shade Tree and Beautification Committee reserves the right to assign islands that are not maintained to another sponsor.

Please keep these conditions and refer to them as necessary during the planting of your assigned island. Thank you for your participation in the Adopt-an-Island Program. Renewal applications receive priority, followed by new applicants. Complete the attached application as soon as possible to:

Rick Clarke  
Town of Ipswich DPW  
Town Hall, 25 Green Street, Ipswich, MA 01938  
Telephone: (978) 356-6612

Confirmation of your sponsorship will be sent to you upon review of your application.

**KEEP THIS PAGE FOR REFERENCE**